



Wildground Federation

UK GDPR – Statement of Intent in respect of UK GDPR & The Data Protection Officer role

1. The Governing Body of Wildground Federation understands that it is a Data Controller for the purposes of UK GDPR. It is also a Public Authority for UK GDPR purposes.
2. As the Governing Body of Wildground Federation is a public authority it has appointed the Business Manager as Data Protection Officer (DPO), in order to comply with the requirements of the UK GDPR.
3. The high levels roles and responsibilities within Wildground Federation in respect of UK GDPR compliance are as follows:
 - a. The Governing Body – is the Data Controller and has overall responsibility for the School's data ecosystem, policies and compliance with UK GDPR;
 - b. The Executive Headteacher – is the Federations's senior leader and is responsible on a day to day basis with the SLT for overall UK GDPR compliance on behalf of the Governing Body;
 - c. The DPO is responsible for supporting the Executive Headteacher and Governing Body to ensure compliance by undertaking the tasks set out in this document.
4. Our DPO is tasked with:
 - monitoring the federation's compliance with the UK GDPR, other data protection laws, and the federation's data protection policies;
 - awareness-raising amongst staff and governors within the federation about data protection obligations;
 - training of staff and governors on data protection;
 - audits in the federation in respect of compliance with data protection obligations.
5. Our DPO shall report to the Executive Headteacher, and will also have direct access to report to the Governing Body for the purposes of their DPO role.
6. The Governing Body and Executive Headteacher recognise, agree and will seek to ensure that our DPO is given the required independence to perform their tasks. The Governing Body and Executive Headteacher shall ensure that staff and governors involve our DPO, in a timely manner, in all issues relating to the protection of personal data.

7. In particular, the Governing Body and Executive Headteacher shall ensure that:

- the federation's DPO is sufficiently well resourced and supported to be able to perform their tasks; including the time and resource required to acquire expertise and experience in the field of data protection as necessary
- the federation does not penalise the DPO for performing their duties;
- any other tasks or duties assigned to our DPO do not result in a conflict of interests with their role as a DPO;
- staff and governors take account of our DPO's advice and the information they provide on data protection obligations;
- when carrying out a DPIA, staff seek the advice of the DPO, who also monitors the process;
- the federation's DPO acts as a contact point for the ICO and will co-operate with the ICO;
- when performing their tasks, the federation's DPO shall have due regard to the risk associated with processing operations, and takes into account the nature, scope, context and purposes of processing data within the federation.

This statement was agreed and adopted by the Governing Body and Executive Headteacher.